

Personal Data Statement

Full Name: _____

I. Professional Background

1. Please list any professional licenses, the status of each license, and whether the license has ever been withdrawn, suspended or revoked.
2. Please provide the names of all entities with which you are now, or during the past ten years have been, affiliated with as an advisor, attorney or consultant.
3. Have you or your spouse ever registered or acted as a lobbyist or other legislative agent to influence federal or state legislation or administrative acts? If so, please supply details.
4. If you or your spouse have ever been registered as an agent for, performed work for, received any payments from and/or made any payments to any foreign entity (e.g., government, business, non-profit organization or individual), please describe the circumstances, the source and amount.
5. Briefly describe the most controversial matters you have been involved with during the course of your career.

II. Publications, Writing & Speeches

6. Have you ever written a book, article, etc., given a speech, or sent an electronic communication (including email, text messages, etc.) that could suggest a conflict of interest, could be viewed as controversial, or be a possible source of embarrassment?

III. Relationships & Affiliations

7. Please list each membership, including any board memberships, you or your spouse have or have had with any political, civic, social, charitable, educational, professional, fraternal, benevolent or religious organization, private club or other membership organization during the past ten years. Please include dates of membership and any positions you have had with the organization.
8. Have you (or your spouse) at any time belonged to any membership organization that, as a matter of policy or practice, denied or restricted membership?

IV. Financial Information

9. Please list any loans made to you or your spouse, or by you or your spouse, which contained terms not generally available to the public, such as below market rates.
10. Please describe any contractual or informational arrangement you may have made with any person or business enterprise in regard to future employment or termination payments or financial benefits that will be provided to you if you enter federal government employment or you leave your current employment.
11. Do you, your spouse, or any member of your immediate family, or business in which you, your spouse, or immediate family member have a substantial interest, have any relationship with any government through contracts, consulting services, grants, loans or guarantees? If yes, please provide details.
12. Other than from relatives or close and longstanding personal friends on occasions such as birthdays or seasonal holidays, have you or your spouse ever received a gift that has the potential for embarrassment considering your possible government service? If yes, please provide details.

V. Tax Information

13. Have you and your spouse filed and paid all required federal, state, local and foreign income tax returns?
14. Has a tax lien or other collection procedure ever been instituted against you or your spouse by federal, state or local authorities? If so, describe the circumstances and the resolution of the matter.
15. Have you ever not paid U.S. and /or state income taxes because you were not resident in the United States, or for any other reason?
16. Have you ever been, or do you have any expectation that you will be, subject to any tax, financial or other audit inquiry? If so, please describe.

VI. Legal and Administrative Proceedings

17. Have you, or your spouse, been involved in litigation of any kind other than as an attorney? Include any arbitrations, mediations, divorce and domestic relations matters, and bankruptcy proceedings.
18. Have you ever been investigated by any law enforcement agency, or convicted of violating any law, regulation or ordinance? If so, please describe.

19. Have any claims of sexual harassment or of other workplace misconduct ever been made against you or any employee directly supervised by you? If so, please describe.

VII. Household Help

20. Have you ever hired occasional or regular domestic help, such as a housekeeper, nanny, babysitter, gardener, personal assistant, etc.? If yes, please indicate the name and years of service for each individual and provide a brief description of services rendered.

21. Were all individuals listed in Question 20 legally eligible to work in the U.S. at the time that you employed them?

22. Have you paid all taxes and social security obligations and complied with all laws and regulations applicable to the individuals listed in Question 20 in a timely fashion?

VIII. Miscellaneous

23. Have you had any association with any person, group or business venture that could be used, or are you aware of anyone who might take steps, even unfairly, to impugn or attack your character and qualifications for government service?

24. Please provide any other information, including information about other members of your family, that could suggest a conflict of interest, be a possible source of embarrassment, or be used to coerce or blackmail you?

25. Are you aware of any reason not discussed above that may call into question your suitability to serve in public office?