

Romney Readiness Project  
Transition Phase Charter Addendum  
Department and Agency Review

**FEDERAL TRADE COMMISSION  
CONSUMER FINANCIAL PROTECTION BUREAU  
LANDING TEAM**

October 9, 2012

The purpose of the Federal Trade Commission & Consumer Financial Protection Bureau (FTC/CFPB) Landing Team is to evaluate a series of (FTC/CFPB)-related matters from within the agencies. It is governed by the same rules and standards articulated in the (FTC/CFPB) Planning Phase Charter. This addendum lists the deliverables members of the Landing Team are expected to produce.

**Deliverables**

Accountability Date

Description

November 7, 2012      Convene Landing Team and conduct table top exercise.

BUDGET DELIVERABLES

December 15, 2012      Budget Input [Input guidance to be provided by Budget Group]

POLICY & STRATEGY DELIVERABLES

December 15, 2012      Submit updated memoranda documenting the key issues and recommended actions (legislation, de-regulation, executive order) needed to achieve President-elect Romney's priorities.

OUTREACH PLANNING

October 24, 2012      Prepare a summary of the industry associations, think tanks, non-profit organizations and other third parties that the

Landing Team plans to consult during the Transition Phase. Identify the association contact and any issues that may require assistance from the Public Liaison team.

Also provide to the Legislative Affairs team a summary of the planned / desired outreach to Capitol Hill. Coordinate scheduling of meetings with Legislative Affairs.

#### EARLY CABINET PRIORITIES DELIVERABLES

January 3, 2013 Submit the final list of (1) the most urgent deadlines the new FTC Chairman and CFPB Director will confront post-handoff and (2) the summary (“2 page”) of key issues the new FTC Chairman and CFPB Director will need to prioritize during the first 200 days.

January 10, 2013 Submit the final (“20 page”) briefing package for the new FTC Chairman and CFPB Director. Schedule meetings to brief the incoming FTC Chairman and CFPB Director and share insights from the Planning and Transition phases of the project.

#### CONFIRMATION DELIVERABLES

Announcement – January 20, 2013 Prepare the Chairman-Designate of the FTC and other FTC/CFPB PAS nominees for Senate confirmation.