# POSITION DESCRIPTION

# U.S. Deputy Permanent Representative to the United Nations, department of state

|  |
| --- |
| **OVERVIEW** |
| Senate Committee | Foreign Relations |
| Agency Mission | To shape and sustain a peaceful, prosperous, just and democratic world and foster conditions for stability and progress for the benefit of the American people and people everywhere.[[1]](#endnote-1) |
| Position Overview | The United States Deputy Representative to the United Nations serves as the second most senior American diplomat before the United Nations General Assembly and the Security Council in New York and carries the diplomatic rank of Ambassador Extraordinary and Plenipotentiary. In the absence of the Permanent Representative, the Deputy serves in his or her place. |
| Compensation | Rate determined by the president upon the basis of duties to be performed but not in excess of rates authorized by sections 3961, 3962, and 3963 of this title for chiefs of mission, members of the Senior Foreign Service, and Foreign Service officers occupying positions of equivalent importance. (22 U.S. Code § 287) |
| Position Reports to | U.S. Permanent Representative to the U.N. |
| **RESPONSIBILITIES** |
| Management Scope | As is customary in the department, much of the management responsibilities for the approximately 150 employees at the mission in New York City are delegated to the United States Deputy Representative to the United Nations. |
| Primary Responsibilities | * Represents the U.S. in U.N. deliberations and negotiations along with the U.S. Permanent Representative to the U.N., particularly in the U.N. Security Council
* Provides policy advice to the president, secretary of state, and National Security Council on matters relevant to the U.N.
* Leads and manages the mission to the U.N.
 |
| Strategic Goals and Priorities | [Depends on the policy priorities of the administration] |
| **REQUIREMENTS AND COMPETENCIES** |
| Requirements | * Strong substantive expertise in international affairs
* International experience and exposure
 |
| Competencies | * Excellent negotiating and international political skills
* Strong media and communications skills
* Excellent leadership and managerial skills
* Ability to deal with multiple issues concurrently
* Ability to work collaboratively with others, particularly members of the Office of the Secretary of State and officials within the interagency
 |
| **PAST APPOINTEES** |
| Michele Sison (2014 to 2017): U.S. Ambassador to Sri Lanka and Maldives, U.S. Ambassador to Lebanon, and U.S. Ambassador to the United Arab Emirates. |
| Rosemary Ann DiCarlo (2011 to 2012): Career Member of the Foreign Service; Director for United Nations Affairs at the National Security Council |
| Alejandro Daniel Wolff (2005 to 2010): Career Member of the Foreign Service; Executive Assistant to Secretaries of State Madeleine Albright and Colin Powell |
| James B Cunningham (2001 to 2005): Director, Office of European Security and Political Affairs; Chief of Staff to NATO Secretary General |

1. http://www.state.gov/s/d/rm/rls/dosstrat/2004/23503.htm [↑](#endnote-ref-1)