# POSITION DESCRIPTION

# Executive Vice President, OVERSEAS PRIVATE INVESTMENT CORPORATION

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| **OVERVIEW** |
| Senate Committee | Foreign Relations |
| Agency Mission | To help American businesses invest in emerging markets |
| Position Overview | The executive vice president shares responsibility for the operation and management of the corporation, assumes the duties of the president in the president's absence and will take on special duties and assignments at the direction of the president. |
| Compensation | Level IV $155,500 (5 U.S.C. § 5315)[[1]](#endnote-1) |
| Position Reports to | The executive vice president of the corporation shall serve at the pleasure of the president. (22 U.S.C. § 2193) |
| **RESPONSIBILITIES** |
| Management Scope | In fiscal 2015, OPIC had $285 million in budget outlays. The Overseas Private Investment Corporation has 229 employees and has accumulated assets of over $8.18 billion.[[2]](#endnote-2) |
| Primary Responsibilities | * Shares responsibility for the operation and management of the corporation, assumes the duties of the president in the president's absence and will take on special duties and assignments at the direction of the president
* Provides overall organization management to improve OPIC performance
* Oversees OPIC-specific efforts to integrate performance and budgeting, expand competitive sourcing, strengthen OPIC's workforce, improve financial management, advance e-government, apply information policy and technology policies and other government-wide management reforms[[3]](#endnote-3)
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| Strategic Goals and Priorities | [Depends on the policy priorities of the administration] |
| **REQUIREMENTS AND COMPETENCIES** |
| Requirements | * Experience with international business, transactions and management
* Understanding of the U.S. government internal policy process[[4]](#endnote-4)
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| Competencies | * Strategic sense of how OPIC can advance U.S. development and foreign policy objectives
* Political skills to be able to secure support for OPIC in Congress
* Passion for development, with an understanding of the power of entrepreneurial capitalism to drive growth and prosperity in developing countries[[5]](#endnote-5)
* Strong communication and interpersonal skills
* Strong managerial skills
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| **PAST APPOINTEES** |
| Mimi E. Alemayehou (2010 to 2014): United States Executive Director, Office of the United States Executive Director to the African Development Bank, Undersecretary for International Affairs, Department of the Treasury, George W. Bush Administration; Founder and Managing Partner, Trade Links, LLC; Program Manager, International Executive Service Corps[[6]](#endnote-6) |
| John A. Simon (2006 to 2008): Special Assistant to the President and Senior Director for Relief Stabilization and Development (RSD), International Economics, National Security Council, Executive Office of the President; Director of Development Issues, National Security Council, Executive Office of the President; Deputy Assistant Administrator, United States Agency for International Development[[7]](#endnote-7) |
| Ross J. Connelly (2001 to 2005): President, Bechtel Corporation; Economic Advisor, United Nations; Vice President, U.S. Agency for Ensuring Private Investment Abroad[[8]](#endnote-8) |

1. The Consolidated Appropriations Act, 2017 (Public Law 115-31, May 5, 2017), contains a provision that continues the freeze on the payable pay rates for certain senior political officials at 2013 levels during calendar year 2017. [↑](#endnote-ref-1)
2. Leadership Directories: <https://lo.bvdep.com/OrgDocument.asp?OrgId=-1&LDIBookId=19&LDIOrgId=159036&LDISecId=201&FromRecent=0&Save=1&Position=-1#O159036> [↑](#endnote-ref-2)
3. OPM [↑](#endnote-ref-3)
4. Romney Readiness Project position descriptions [↑](#endnote-ref-4)
5. Romney Readiness Project position descriptions [↑](#endnote-ref-5)
6. Leadership Directories: https://lo.bvdep.com/PeopleDocument.asp?PersonId=-1&LDIPeopleId=795666&Save=1 [↑](#endnote-ref-6)
7. Leadership Directories: https://lo.bvdep.com/PeopleDocument.asp?PersonId=-1&LDIPeopleId=466857&Save=1 [↑](#endnote-ref-7)
8. http://www.cbsnews.com/news/bechtel-bid-under-scrutiny/ [↑](#endnote-ref-8)