# POSITION DESCRIPTION

# Administrator of the Maritime Administration, Department of transportation

|  |  |
| --- | --- |
| **OVERVIEW** | |
| Senate Committee | Commerce, Science and Transportation |
| Agency Mission | To ensure a fast, safe, efficient, accessible and convenient transportation system that meets our vital national interests and enhances the quality of life of the American people, today and into the future |
| Position Overview | The maritime administrator is the head of the Maritime Administration (MARAD) and advises and assists the secretary on commercial maritime matters, the U.S. maritime industry and strategic sealift. The maritime administrator also liaises with public and private organizations concerned with the U.S. maritime industry.[[1]](#endnote-1) |
| Compensation | Level III $165,300 (5 U.S.C. § 5314)[[2]](#endnote-2) |
| Position Reports to | Secretary of Transportation |
| **RESPONSIBILITIES** | |
| Management Scope | In fiscal 2015, MARAD had an actual budget of $428.1 million.[[3]](#endnote-3) In fiscal 2016, the agency had 670 full-time nonseasonal employees.[[4]](#endnote-4) |
| Primary Responsibilities | * Carries out the duties prescribed by the secretary (49 U.S.C. § 109) * Develops broad maritime policies and manages MARAD's activities, particularly to ensure compliance with statutory obligations and requirements * Maintains contact with international maritime groups, conducts negotiations and maintains effective relations with other federal agencies and the public * Provides executive leadership at the U.S. Merchant Marine Academy[[5]](#endnote-5) |
| Strategic Goals and Priorities | [Depends on the policy priorities of the administration] |
| **REQUIREMENTS AND COMPETENCIES** | |
| Requirements | * Background in maritime transportation policy (preferred) * Relationships with relevant stakeholders, or ability to form them * Strong management experience * Understanding of congressional and legislative processes |
| Competencies | * Strong communication and interpersonal skills * Excellent leadership skills * Strong negotiation skills |
| **PAST APPOINTEES** | |
| Paul Jaenichen Sr. (2014 to 2016): Deputy Maritime Administrator; Deputy Chief of Legislative Affairs, Department of the Navy; Director, Navy Personnel Command[[6]](#endnote-6) | |
| David T. Matsuda (2010 to 2013): Deputy Maritime Administrator; Acting Assistant Secretary for Transportation Policy; Transportation Advisor to Senator Frank R. Lautenberg[[7]](#endnote-7) | |
| Sean T. Connaughton (2006 to 2009): Chairman of the Prince William Board of County Supervisors; Attorney, Troutman Sanders LLP; Commander, United States Naval Reserve; Officer, Coast Guard[[8]](#endnote-8) | |

1. https://www.marad.dot.gov/about-us/office-of-the-administrator/ [↑](#endnote-ref-1)
2. The Consolidated Appropriations Act, 2017 (Public Law 115-31, May 5, 2017), contains a provision that continues the freeze on the payable pay rates for certain senior political officials at 2013 levels during calendar year 2017. [↑](#endnote-ref-2)
3. https://www.transportation.gov/sites/dot.gov/files/docs/DOT\_BH2017\_508%5B2%5D.pdf [↑](#endnote-ref-3)
4. Partnership for Public Service Analysis of Fedscope [↑](#endnote-ref-4)
5. OPM [↑](#endnote-ref-5)
6. http://docs.house.gov/meetings/AS/AS28/20140730/102432/HHRG-113-AS28-Bio-JaenichenP-20140730.pdf [↑](#endnote-ref-6)
7. https://www.marad.dot.gov/newsroom/news\_item/2009/news-item-david-t-matsuda-sworn-in-as-deputy-maritime-administrator/ [↑](#endnote-ref-7)
8. <http://www.joc.com/maritime-news/bush-nominates-connaughton-head-marad_20060627.html>

   http://www.vhha.com/about/sean-t-connaughton/ [↑](#endnote-ref-8)