The Honorable Darrell Issa  
Chairman, Committee on Oversight and Government Reform  
House of Representatives  
Washington, DC 20515  

Dear Chairman Issa:  

In accordance with the Pre-Election Presidential Transition Act Section 3 Subtitle (b)-Reports, we are pleased to submit our second update detailing the ongoing activities of the Executive Branch to prepare for the possibility of a full transfer of authority to a new President as a result of the 2012 Presidential election.  

Among the several actions that will be detailed in this report, first and foremost it is important to note that since his first day in office the President has instructed his Administration to engage in planning exercises to ensure the continuity of government.  

In furtherance to this requirement, he has directed the President's Management Council (PMC) to begin planning for a possible transition of power to a new Administration by taking the following actions.  

• Each Department and Agency head will identify a knowledgeable career official to serve as a lead for any internal or external planning efforts related to a possible transition to a new Administration. Once appointed, each senior career official will be required to prepare a summary of the agency's basic organization, ongoing initiatives, and performance goals; including a full list of key personnel. They will also be required to identify and summarize the critical policy, internal management, legal, and infrastructure issues that may require immediate attention by any new agency officials. These actions are to be completed prior to October 11, 2012 for review by the PMC.  

The Presidential Transition Act of 1963 (Public Law 88-277, 3 U.S.C. 102 note), as amended, and the Pre-Election Presidential Transition Act of 2010 (Public Law 111-283) authorize the General Services Administration to provide a range of direct assistance pre-election to eligible candidate(s) for President of the United States and to a Presidential Transition Team appointed by the President-elect, post-election.  

• Pursuant to these acts, GSA has extended an offer of pre-election services to the Chairmen of the Romney Readiness project. As of August 30, 2012, GSA received formal acceptance of the offered services and has begun providing them through the eligible candidate's designated official(s).  

• GSA is also finalizing the full-scope of post-election services outlined in the detailed enclosure to the report that we provided to your Committee in June.  


• The Office Director of National Intelligence (ODNI), in collaboration with the Department of Justice (DOJ), the Federal Bureau of Investigation (FBI) the Central Intelligence Agency (CIA) and GSA, has launched the system to investigate clearances for individuals designated by the President-elect to potentially hold national security positions. The 2012 process uses the Office of Personnel Management (OPM) automated eQIP security clearance application capability, and the investigations will be conducted by the FBI on an expedited basis.  

• On behalf of the Intelligence Community, ODNI has continued its internal planning and coordination to ensure
The Partnership’s Center for Presidential Transition helps ensure the efficient transfer of power that our country deserves. The Center’s Ready to Govern® initiative assists candidates with the transition, works with Congress to reform the transition process, develops management recommendations to address our government’s operational challenges, and trains new political appointees.

For original transition documents and additional resources, templates and tools, visit presidentialtransition.org.