

### TRANSITION CODE OF ETHICAL CONDUCT

As a condition of my being permitted to serve as a member of the Transition of the President-elect, I pledge absolute devotion to the public interest and to abide by the following requirements:

1. During my service with the Transition and for six months thereafter, I will not communicate with or appear before, with the intent to influence, any federal agency with respect to which I had substantial responsibility during the Transition, on behalf of any other person or entity (except federal, state, or local governmental entities). I will promptly cause my firm or organization to establish reasonable procedures to assure that I will not participate in any undertaking with respect to which I am affected by this provision.
2. I will disqualify myself from involvement in any particular Transition matter which to my knowledge may directly conflict or appear to conflict with a financial interest of mine, my spouse, family member, partner, client or other individual or organization with which I have a business, professional, or close personal relationship.
3. During and after the Transition, I will not use or permit to be used any non-public information, in any manner, for any private gain for myself or any other party. I will hold in confidence any non-public information provided to me in the course of my duties with the Transition and ensure that such information is used exclusively for purposes of the Transition.
4. I will not solicit or accept any money or things of value in exchange for a promise to support or use influence or referring or obtaining for any person any appointive office or place in the United States Government.
5. I understand that in my Transition-related activities, unless given specific authorization, I am not permitted to make any representations on behalf of President-elect Clinton or Vice-President-elect Gore, their designees, or any official of their Transition.
6. I understand that authorization is required from the Transition Director or his designee before seeking, on behalf of the Transition, access to any information or personnel not normally publicly available.
7. I will conserve and protect any federal property entrusted to me, and shall not use federal property, including stationery, equipment and supplies, other than for purposes directly related to Transition activities.

8. I understand that my commitment to abide by these requirements may be made public and that this document will be made available to any department or agency to which I may be assigned. I will seek guidance from the Counsel to the Transition, or designated agency ethics officials, as appropriate, if necessary to ensure compliance with these standards of conduct. I furthermore acknowledge that failure to comply with the above provisions may result in my dismissal from the Transition and that other sanctions may be imposed as appropriate.

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Signature

Name and address:

Dec 2, 1992  
Date