



# READY TO GOVERN

PREPARING POLITICAL APPOINTEES TO SUCCEED

Political leaders are responsible for executing on the new administration's ambitious agenda. To drive change and make a difference, these incoming appointees must be familiar with how to navigate and succeed in a complex federal organization.

**“I can't tell you how many times I have leveraged the support the Partnership provided prior to my confirmation! It has really made a difference.”**

FORMER DEPUTY SECRETARY



**PARTNERSHIP FOR  
PUBLIC SERVICE**

As a trusted advisor on the presidential transition and the development of federal leaders, the Partnership for Public Service is uniquely positioned to quickly get political executives up to speed. Through Ready to Govern®, we prepare these individuals to manage in the federal government and deliver results for the American people.

We offer a series of courses featuring proven content developed from hundreds of conversations with federal leaders. These sessions are led by a bipartisan faculty of current or former political appointees and career executives. Using their experience, they provide practical, actionable information to guide incoming leaders and help them streamline operations to make meaningful change in government.

We understand the importance of preparing these individuals to govern as soon as they enter office, and our programs reflect that urgency. By relaying the most vital information appointees need, we can work to ensure they'll have an immediate impact in their roles.

**FOR MORE INFORMATION, PLEASE CONTACT**

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## PROGRAM FEATURES



### ACCELERATE LEADERSHIP CAPABILITY

We frontload information and resources appointees need to get acquainted with their agencies and the federal landscape. Using this essential executive-tailored guidance, leaders will be able to avoid common missteps and advance agency productivity.



### ADVANCE POLICY PRIORITIES

We prepare appointees to pursue the administration's priorities. Appointees will learn to optimize relationships with policy enablers, like human resources staff and information technology specialists, to ensure they build strong teams and internal support systems needed to further key initiatives.



### UNDERSTAND GOVERNMENT STRUCTURES

Our curriculum deepens appointees' understanding of the federal government and the unique aspects of managing within it. We explore key laws, executive orders and regulations that they'll need to know for their roles and use to get things done.



### BUILD HIGH-PERFORMING RELATIONSHIPS

For incoming appointees to succeed, they need to quickly build networks with their peers from other agencies. Leaders will develop these relationships through our onboarding events so they can collaborate across government.

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**“I had a lot of epiphanies and ‘aha’ moments. Overall, the courses gave me frameworks and things to think about and red flags to look for.”**

FORMER DEPUTY ASSISTANT SECRETARY

**1,350<sup>+</sup>**

NUMBER OF PARTICIPANTS  
SINCE 2013

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## FACULTY

Incoming appointees have extremely impressive backgrounds. But they come with a range of government and management experience, and they will serve in roles that vary widely.

That's why we've assembled a dynamic faculty to focus on the key needs of each participant. Since our faculty have served in similar roles in the public, private and social sectors, they are ideally positioned to share insights, lessons learned and advice based on their experiences managing and leading complex organizations.

**65<sup>+</sup>**

FACULTY AND  
SPEAKERS

**5**

CHIEFS OF STAFF

**7**

FORMER DEPUTY  
SECRETARIES

**3**

FORMER  
SECRETARIES

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## CURRICULUM

Our 90-minute courses emphasize the most relevant information appointees need to do their jobs effectively. Participants will increase their expertise and executive skills by engaging in meaningful conversations with their peers and faculty, internalizing key lessons and best practices, and receiving actionable resources needed to implement proven strategies. Political appointees may self-select into these sessions based on their responsibilities and interests.

### **ETHICS AND OPTICS**

Recognize and avoid common legal and ethical violations, and identify the stakeholders who can help you navigate federal rules and regulations

### **EXECUTIVE HIRING DOS AND DON'TS**

Understand and leverage federal hiring practices to bring in the top political appointees and career staff needed to drive agency productivity

### **FEDERAL ACQUISITION: ACCOMPLISHING MISSION PRIORITIES AND MANAGING RISK**

Leverage federal acquisition as a strategic tool to accomplish mission priorities by understanding the acquisition life cycle and your role in this process

### **FEDERAL IT: ACCELERATE YOUR SUCCESS WITH TECHNOLOGY**

Use IT to achieve business goals by recognizing opportunities and constraints, including cybersecurity, performance, sustainability and customer satisfaction

### **HOW TO BE AN EFFECTIVE CHIEF OF STAFF**

SPECIALTY COURSE FOR CABINET- AND COMPONENT-LEVEL CHIEFS OF STAFF

Prepare for this unique position by understanding the expectations of the role and how the responsibilities vary at agencies across government

### **MANAGING THE POLITICAL-CAREER INTERFACE: BUILDING A STRONG TEAM**

Learn to build a strong team by overcoming traditional stereotypes held by both appointees and career executives, creating and communicating a clear governance structure to your staff, and maximizing employee effectiveness

### **STAKEHOLDER STRATEGIES: WORKING WITH THE WHITE HOUSE, OMB AND OTHER AGENCIES**

Recognize and learn to build and manage successful relationships with key players within the White House

### **SUCCEEDING WITH EXECUTION: DRIVING RESULTS AND ACCOUNTABILITY**

Develop strategies to focus and execute your agenda in a challenging federal environment by prioritizing your goals and leveraging key stakeholders

### **WHAT THE FEDERAL BUDGET PROCESS MEANS TO YOUR SUCCESS**

Become familiar with the federal budget process and understand how it affects the president's priorities and funds the operations of the federal government

### **WORKING WITH CONGRESS**

Build productive relationships with members of Congress and their respective committees by understanding how to work with them effectively—content will focus on how to testify before Congress, deal with scrutiny, and partner with lawmakers to deliver on your mission

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**“The atmosphere was a safe one. I felt that people could share candidly and give others advice without egos getting in the way or people being offended.”**

FORMER DEPUTY ASSISTANT ATTORNEY GENERAL

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## CUSTOM SESSIONS

Though our curriculum is designed for appointees across government, we also offer customized courses to provide more agency-specific guidance. Leaders can request highly tailored programs that focus on their particular missions and initiatives. These custom sessions help appointees develop even more specialized expertise on specific topics relevant to their work.

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## SMALL-GROUP AND ONE-ON-ONE OPPORTUNITIES

### EXECUTIVE ROUNDTABLES

These roundtable discussions are designed to connect, inform and inspire political appointees to lead and govern well. During these events, appointees network with their colleagues from across government; share strategies and tips related to addressing common challenges; and discuss timely, complex and cross-cutting issues with their peers.

### EXECUTIVE OFFICE HOURS

Following their participation in Ready to Govern, executives can request to meet one-on-one or in small groups with any of the more than 50 members in our Strategic Advisors to Government Executives program. These former C-suite executives from agencies across government will leverage their expertise and experience to help appointees navigate the federal environment, accelerating their ability to contribute to more efficient and effective federal leadership.

**“Ready to Govern provided me with the opportunity to meet fellow presidential appointees with the goal of sharing common questions, concerns and strategies for leadership.”**

FORMER COMMISSIONER



**PARTNERSHIP FOR PUBLIC SERVICE**

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**Ready to Govern**<sup>®</sup> is a program that provides educational services, namely, courses of instruction and leadership development trainings in the field of government management. Services are delivered, in part, through a learning and innovation center featuring fully customized leadership, motivational, educational and brainstorming trainings.

**The Partnership for Public Service** is a nonprofit, nonpartisan organization that works to revitalize our federal government by inspiring a new generation to serve and by transforming the way government works.

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CFC#12110